

Public Document Pack



RUSHMOOR BOROUGH COUNCIL

POLICY AND PROJECT ADVISORY BOARD

*To be held at the Council Offices, Farnborough on
Tuesday, 9th June, 2026 at 7.00 pm*

To:

Cllr Thomas Day (Chair)

Cllr A. Adeola
Cllr Leola Card
Cllr Lisa Greenway
Cllr Uttar Gurung
Cllr Sharon Harvey
Cllr Rhian Jones
Cllr Mara Makunura
Cllr Rob Matthews
Cllr Mike Roberts
Cllr Calum Stewart

Standing Deputies:

Cllr Jib Belbase
Cllr Dave Bell
Cllr Kevin Betsworth
Cllr C.W. Card
Cllr Halleh Koohestani
Cllr S.J. Masterson
Cllr Dhan Sarki
Cllr Ivan Whitmee

Enquiries regarding this agenda should be referred to the Administrator, Chris Todd, Democracy Team, Tel. (01252) 398825, Email. chris.todd@rushmoor.gov.uk.

A G E N D A

1. **APPOINTMENT OF VICE-CHAIRS –**

To appoint two Vice-Chairs of the Board for the 2026/27 Municipal Year.

2. **MINUTES –** (Pages 1 - 6)

To confirm the Minutes of the Meeting held on 24th March, 2026 (copy attached).

3. **EQUALITY POLICY –** (Pages 7 - 18)

The Board to review and provide feedback/ recommendations to Cabinet on the proposed draft Equalities Policy and Action Plan (copies attached).

Alex Shiell, Service Manager – Policy, Strategy and Transformation and Martin Iyawe, Policy and Projects Officer, will be in attendance at the meeting to guide the discussion.

4. **PLAYGROUND IMPROVEMENTS PROJECT –**

The Board to consider and make recommendations regarding the proposed prioritisation of the refurbishment/renewal of Council-owned playgrounds that will benefit from investment of £400,000 over the next two years.

Andy Ford, Parks, Play & Open Spaces Manager and Transformation and Ruth Whaymand, Service Manager Environmental Contract, will be in attendance at the meeting to guide the discussion.

5. **APPOINTMENTS TO ELECTIONS GROUP 2026/27 –**

To appoint the Membership of the Elections Group for 2026/27. The appointments are to be made on the basis of seven cross party Members including the Cabinet Member with responsibility for electoral issues, the Chair or Vice-Chair of the Licensing and Corporate Business Committee, the Chair or Vice-Chair of the Policy and Project Advisory Board and four representatives of other Groups (2 Conservative; 1 Others; and 1 Reform).

The group will be politically balanced and a report on nominations from the political groups will be made at the meeting.

6. **WORK PLAN –** (Pages 19 - 24)

To discuss the Policy and Project Advisory Board Work Plan (copy attached).

MEETING REPRESENTATION

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm two working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

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POLICY AND PROJECT ADVISORY BOARD

Meeting held on Tuesday, 24th March, 2026 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr S.J. Masterson (Chair)
Cllr Abe Allen (Vice-Chair)
Cllr Lisa Greenway (Vice-Chair)

Cllr A. Adeola
Cllr Steve Harden
Cllr Rhian Jones
Cllr Mara Makunura
Cllr M.J. Roberts
Cllr Dhan Sarki

Apologies for absence were submitted on behalf of Cllrs T.W. Mitchell and Ivan Whitmee.

29. MINUTES

The minutes of the meeting held on 9th December, 2025 were agreed as a correct record.

30. FREE PARKING FOR SHOPPERS

The Chair welcomed Mr Lee McQuade, Economy and Growth Service Manager and Mr David Phillips, Service Manager – Commercial Services, who provided further information in relation to the approval of a Motion at the October, 2025 Council meeting that had called upon the Board to consider whether free or discounted car parking might be offered to shoppers in Aldershot and Farnborough town centres. The Board was reminded that an initial discussion on this matter had been held at its meeting in December, 2025. The wording of the agreed Motion was attached to the agenda and this requested that officers, under guidance from PPAB, should develop a suitable method of consulting residents, local businesses and potential investors about the likely impact of free or discounted parking and how it might work best.

Members were reminded that, at the December meeting, it had been explained that evidence showed that parking cost could influence behaviour and that high charges could discourage short visits, impulse shopping and the use of cafes and other hospitality outlets but it was also acknowledged that cost was one of many factors that could affect these decisions. It was agreed at the December meeting that officers would:

- Assess the impact of limited or targeted changes, e.g. time-limited offers at specific car parks

- Present PPAB with information to assess views on these options
- Exclude wider measures e.g. refund mechanisms or other ways to support town centre businesses
- Note that no formal consultation with residents or businesses had taken place at this stage

The Board was informed that research had shown that free parking trials had been carried out in Farnham, Cambridge and Peterborough but, in each case, special circumstances had prevailed, such as major roadwork disruption in Farnham town centre. In Rochford a 30-minute free parking pilot had been trialled, aimed at supporting quick trips and boosting local access. It was found, however, that whilst the trial had encouraged shorter stays but it had not increased overall time spent in the town and longer stays had been found to contribute significantly more to High Street spending.

Following the December meeting, officers had worked up three options for the Board's consideration:

- Free after 3pm at High Street Multi-Storey Car Park (MSCP), Napier Gardens and Farnborough Leisure Centre
- £1 after 3pm at High Street MSCP, Napier Gardens and Farnborough Leisure Centre
- Free on Sundays at all car parks

Members were informed that Option 1 (free after 3pm at selected car parks) would lead to a predicted loss of income of £68,585 over a twelve-month period, Option 2 (£1 after 3pm at selected car parks) would lose £26,682 p.a. and Option 3 (free on Sundays) would lose £100,330 per year. In considering these figures, the Board was informed that additional costs had not been included at this stage, such as the reprogramming of ticketing machines and the advertising of the new tariffs. There was also the likelihood that drivers would divert from other Council-owned car parks to the cheaper car parks, therefore reducing revenue at those sites also. Members were informed that to trial any of the options for three months would result in the Council accepting a loss of revenue of 25% the totals set out above.

In discussing the content of the presentation, the Board raised the following points:

- Widely felt that the new leisure centre car park would be too remote for shopping – Meads car park considered a better option and would drive footfall through the Meads
- Query as to way figures representing the losses that would apply were higher than previously quoted – explained that tariffs had gone up since that time

- Any initiative would need to demonstrate a cost benefit, especially when Council finances are so tight
- Could any initiative target days of the week where footfall struggling in the town centres? Also days when events happening in town centres
- Need also to consider any additional income lost from not issuing Fixed Penalty Notices (FPNs) whilst concession in place
- View expressed that the suggested three month trial would not produce accurate results due to seasonal changes – would need to be minimum of one year
- View expressed that the Sunday free parking option provided the highest potential for getting extra people into the town centres
- View expressed that free parking may not provide the desired results and that improving/repairing infrastructure in town centres might be a better spend
- Felt that free/reduced parking after 3pm would not be likely to benefit Napier Gardens users as many North Camp shops close early

In summarising the discussion the Chair made the following observations:

- Too many relevant observations made to allow a decision to be made this evening
- Officers requested to take away the feedback from the meeting and return with further/amended options
- Leisure Centre car park to be replaced by Meads car park
- Re; amending the relevant time period for reduced/free parking, felt that might be different for North Camp as opposed to town centres

The Chair thanked Mr McQuade and Mr Phillips for their input and confirmed that this item would be programmed to be discussed again at a future Board meeting.

31. **MAINTENANCE OF UNATTACHED LAND**

The Chair welcomed Mr James Duggin, Executive Head of Operations, and Ms Julia Hutley-Savage, Principal Regeneration and Property Solicitor, who presented information in relation to the maintenance of unattached land, which had been the subject of a Motion that had been approved at the Council meeting in December, 2025. The wording of the Minute relating to the agreed Motion was attached to the agenda and requested that the Board should consider and report to the Cabinet:

- Feasibility and associated costs of undertaking an urgent review of all parcels of unattached or unregistered land within the Borough, in order to confirm the appropriate owners and clarify responsibility for their maintenance
- The extent of emergency works needed to address neglected areas and the funding requirements for this
- The projected costs, resource implications and legal considerations of the Council assuming ongoing responsibility for maintaining such areas on a permanent basis
- Proposals for the establishment of a formal working partnership with Crown land authorities, Hampshire County Council and other relevant bodies including, where appropriate, Rushmoor agencies to coordinate land management and ensure clarity of ownership and responsibility

The Board was advised that there were four ways that the Council could take ownership of Crown land:

- Negotiated Purchase – direct negotiation with the Crown Estate to acquire land
- Bona Vacantia Process – acquisition of land from dissolved companies through formal application to the Bona Vacantia Division (BVD) of the government Legal Department
- Adverse Possession – obtaining of ownership by the uninterrupted use of land for 30 years without the owner’s consent
- Compulsory Purchase – although this generally cannot be used against the Crown

In relation to non-Crown land, there were several ways that the Council could take ownership of land including all of the above, with the exception of the Bona Vacantia Process.

Members were informed of the processes and costs associated with each of these options and this information had also been including within the agenda pack.

In conclusion, the Board was advised that:

- There was an unknown quantity of parcels of Crown or unattached land across the Borough
- The Council did not have sufficient resources within the core establishment for a significant acquisition process
- Costs of acquisition were not fully known and would be highly variable based on a number of factors

- A trial process was recommended to learn more

The Board was asked to consider:

- Members' views on the overall purpose of this project
- Given the current resourcing picture, how did Members want to proceed?
- How would the Council determine community benefit to any proposed acquisitions?
- Would the Board be happy to consider a trial?
- What updates would Members like to see before the next meeting?

In discussing the content of the presentation, the Board raised the following points:

- Queried what would happen if conducting a trial acquisition as LGR happened – confirmed the new Council would have to continue if contracts exchanged
- Confirmed that some large areas involved but expected to be mostly small parcels – but not known for sure
- A view was expressed that this was not a key issue for the Council ahead of LGR
- Not so much buying the land as establishing who is responsible for it – to help residents
- Where we know the landowner, can we carry out any works and charge back to the owner? Confirmed the Crown does not pick up such charges and with other owners, this approach would put the Council at risk
- Noted that some of the land is County Council owned
- Suggested the Crown may be keen to release some parcels bulked together – whilst best value must be obtained, this can be expressed as community best value
- Council should target areas that would make a difference
- Confirmed that level of legal costs could be a problem, especially where cases were complicated – in negotiations with the Crown, Council would be required to pick up all of the legal costs
- Worth speaking to Vivid? Would they give us the land if the Council paid the legal costs?

- A few areas in Fernhill Ward that might be good for trial
- If decided not to progress with large scale exercise, could we at least strengthen contacts with Crown Estates?
- Was it worth involving Alex Baker?

The Chair thanked Mr Duggin and Ms Hutley-Savage for their input and confirmed that this item would be programmed to be discussed again at a future Board meeting.

32. **WORK PLAN**

The Board noted the current Work Plan.

The meeting closed at 9.05 pm.

CLLR S.J. MASTERSON (CHAIR)

Equality, Diversity and Inclusion Policy

Our Policy

Rushmoor Borough Council is committed to putting diversity and inclusion at the heart of everything it does. This policy reflects engagement with stakeholders, analysis of local insight and organisational learning, and has been informed by the Equality Framework for Local Government. It sets out how we will strengthen trust with our diverse communities, improve access to services, and create a culture where fairness and inclusion are central to how decisions are made.

The Council's policy goals are to:

- To be compliant with the Public Sector Equality Duty
- To be an inclusive employer of a diverse workforce that reflects the local community
- To deliver accessible, inclusive, and responsive services to all residents in the borough
- To foster a welcoming and inclusive community where all residents feel their voices are heard and can influence decision making

To achieve these goals, the Council will:

- Understand the experiences of residents across the borough so that services and policies respond to the needs of different communities.
- Design and deliver council services to be inclusive, accessible and fair.
- Work with partners, community organisations and residents to support inclusive communities where people feel connected, respected and able to participate in local life.
- Have a workplace culture where colleagues feel supported, respected and able to succeed.
- Have clear roles and responsibilities for equality across services, ensuring that accountability for equality is clearly understood and embedded within service delivery and decision making.

This policy supports the Council to meet its Public Sector Equality Duty under the Equality Act 2010 to:

- eliminate discrimination and reduce inequality
- advance equality of opportunity
- foster good relations between communities

This Policy may be supplemented by a series of Codes of Practice which provide further support and guidance in specific areas.

EP1 – Understanding Inequality and Community Experience

The Council will strengthen its understanding of the experiences of residents across the borough, so that services and policies respond to the needs of different communities.

This will involve improving how insight from residents, partners and community organisations is gathered. By bringing together survey findings, engagement feedback and local data, the Council will build a clearer picture of how people experience life in Rushmoor and where inequalities exist.

Key areas of focus will include:

- use resident feedback and consultation insight to inform decision making
- use ward level data and demographic insight to identify inequalities affecting different areas
- engage with groups whose voices may be under-represented to ensure a broad range of perspectives are considered
- use feedback, complaints and service demand data to identify emerging issues and inequalities
- improve understanding of how different characteristics and circumstances can combine to affect people's experiences and outcomes

This will ensure that decisions are informed by a strong evidence base and a better understanding of lived experience

EP2 – Accessible, Inclusive and Fair Services

The Council will ensure that council services are designed and delivered in ways that are inclusive, accessible and fair.

This includes considering equality early stage in service design and ensuring that residents can access support through clear, flexible and appropriate routes

Key areas of focus will include:

- have accessible digital services and council communications
- provide clear, consistent, easy to understand and culturally appropriate information about services and decisions
- improve how residents interact with customer services
- use service data, complaints and customer insight to identify barriers to access
- improve the availability of translated and culturally appropriate communications to ensure information is accessible and relevant to different communities.

This will result in services that are easy to access, better understood by residents and responsive to the needs of different communities.

EP3 – Inclusive Communities and Community Cohesion

The Council will work with partners, community organisations, and residents to support inclusive communities where people feel connected, respected and able to take part in local life.

This work will focus on strengthening relationships between communities and supporting initiatives that promote integration and wellbeing.

Key areas of focus include:

- support community cohesion activity and partnerships across the borough
- strengthen relationships with voluntary, community and faith organisations
- support refugee resettlement and integration programmes
- address health inequalities and improving access to wellbeing opportunities
- support opportunities for young people to engage in community life
- strengthen long-term partnerships with voluntary, community and social enterprise (VCSE) organisations and moving from one-off consultation towards ongoing collaboration

This will support stronger, more connected communities where residents feel included, represented and able to take part.

EP4 – Inclusive Workforce and Organisational Culture

The Council will continue to develop a workplace culture where colleagues feel supported, respected and able to succeed.

An inclusive workforce enables the Council to better understand the communities it serves and to deliver services that reflect the needs of residents.

Key areas of focus include:

- strengthen equality awareness and inclusive leadership practices
- support staff wellbeing and resilience
- ensure staff have the skills and confidence to work effectively with diverse communities
- support staff through organisational change
- use workforce data and staff feedback to understand employee experience.

This will contribute to a more inclusive workplace where staff feel valued, supported and able to progress.

EP5 – Leadership, Governance and Accountability

The Council will improve clarity of roles and responsibilities for equality across services, ensuring that accountability for equality is clearly understood and embedded within service delivery and decision making.

This includes ensuring that equality considerations are integrated at an early stage in the development of policies, strategies and projects supported by clear oversight and monitoring arrangements.

Our approach will include:

- strengthen the consistency and quality of Equality Impact Assessments and ensuring they are considered at an early stage in policy and decision making
- improve the use of equality information and service data to inform decisions
- strengthen governance arrangements and accountability for equality across services
- ensure procurement and partnership work support inclusive outcomes
- publish equality information and monitoring progress.
- support elected members to consider equality in their roles and in representing the diverse communities of the borough

This will ensure that equality is consistently considered in decision making and that accountability is clear across the organisation.

Delivering change over time

This Equality, Diversity and Inclusion Policy sets the overall direction and principles that guide the Council's approach to equality. It is supported by an Equality Action Plan, which sets out the specific actions, measures and responsibilities for delivery.

The Council will take a phased approach to implementation:

- Early actions and quick wins will focus on strengthening foundations, improving clarity, and addressing known barriers. These will be progressed within the next six months and communicated separately to support pace and visibility.
- Medium- to longer-term actions will be delivered through the Equality Action Plan, with outcomes monitored regularly and activity continuing through to 2028, aligning with the transition to new unitary councils following Local Government Reorganisation.

This approach recognises that some improvements can be made quickly, while others require sustained effort to embed inclusive practice, strengthen governance, and support long-term culture change.

The Framework therefore provides continuity and direction, while the Action Plan enables flexible, accountable delivery as organisational structures evolve.

Rushmoor Equality, Diversity and Inclusion Action Plan

EP1 — Understanding Inequality and Community Experience

The Council will strengthen its understanding of the experiences of residents across the borough, so that services and policies respond to the needs of different communities.

Ref	Action	Service Lead	Timescale	Measure	Data Source (Location)
1.1	Conduct the Residents Survey and analyse equality related findings, including differences between groups where data is available	Policy, Strategy & Transformation	2026/27 survey cycle	% of residents satisfied with the way the council runs things	Residents Survey dataset
1.2	Analyse community cohesion indicators within the Residents Survey	Policy, Strategy & Transformation	Annual following survey publication	% residents who feel they belong to their local area	Residents Survey dataset
1.3	Analyse perceptions of relationships between communities	Policy, Strategy & Transformation	Annual following survey publication	% residents who feel people from different backgrounds get on well	Residents Survey dataset
1.4	Monitor democratic confidence indicators	Policy, Strategy & Transformation	Annual following survey publication	% residents who think the council acts on their concerns	Residents Survey dataset
1.5	Maintain and update ward data profiles to support equality analysis	Policy, Strategy & Transformation	Ongoing	Ward profiles updated and published on the council website	Council ward profile datasets

EP2 — Accessible, Inclusive and Fair Services

The Council will ensure that council services are designed and delivered in ways that are inclusive, accessible and fair.

Ref	Action	Service Lead	Timescale	Measure	Data Source (Location)
2.1	Improve accessibility of the council website and digital services	Communications	Ongoing	Website accessibility score	Silktide accessibility monitoring platform
2.2	Improve website content accessibility and clarity to ensure information is easy to understand.	Communications	Ongoing	Website content accessibility score	Silktide content monitoring system
2.3	Improve accessibility and flexibility of customer services for residents with different needs.	Customer Services	Quarterly monitoring	Customer satisfaction score (1–5 scale)	Customer Services satisfaction survey dataset
2.4	Improve access to funding and business support opportunities for Nepali residents by ensuring key communications are clear, culturally appropriate, and available in Nepali where needed.	Economy and Growth	Ongoing	Qualitative feedback from Nepali businesses or community groups	Economy and Growth Team

EP3 — Inclusive Communities and Community Cohesion

The Council will work with partners, community organisations, and residents to support inclusive communities where people feel connected, respected and able to take part in local life.

Community cohesion and integration

Ref	Action	Service Lead	Timescale	Measure	Data Source (Location)
3.1	Manage the Rushmoor Together partnership	Community & Partnerships	Ongoing	Number of Rushmoor Together activities delivered	Community & partnerships monitoring
3.2	Deliver community cohesion events in areas with lower engagement	Community & Partnerships	Ongoing	Number of cohesion events delivered	Community cohesion
3.3	Manage the Belong Network contract and programme	Community & Partnerships	Ongoing	Number of Belong Network activities delivered	Belong Network
3.5	Coordinate engagement with faith communities	Community & Partnerships	Ongoing	Number of Rushmoor Faith Leaders meetings held	Community & partnerships monitoring
3.6	Establish and support the Farnborough Together Churches group	Community & Partnerships	2026–2027	Number of Farnborough Together Churches meetings held	Community & partnerships monitoring

Refugee resettlement and integration

Ref	Action	Service Lead	Timescale	Measure	Data Source (Location)
3.7	Continue work on the Afghan Resettlement Programme, including delivery and project management of the Afghan resettlement scheme	Community & Partnerships	Ongoing	Completion of the programme	Community & partnerships monitoring

3.8	Continue work on the Refugee Integration Programme, including delivery of cohesion and integration activity across the borough	Community & Partnerships	Ongoing	Completion of the programme	Community & partnerships monitoring
3.9	Continue work on Ukraine Resettlement Programme, including project management of the Homes for Ukraine scheme and supporting Ukrainian residents to integrate into the local community.	Community & Partnerships	Ongoing	Completion of the programme	Community & partnerships monitoring

Health Inequalities and Wellbeing

Ref	Action	Service Lead	Timescale	Measure	Data Source (Location)
3.10	Deliver the Healthy Weights programme with Public Health partners	Community & Wellbeing	Ongoing	Participation in Healthy Weights programme activities	Healthy Weights programme monitoring (Community & partnerships monitoring)
3.11	Deliver the Active in Rushmoor campaign	Community & Wellbeing	Annual campaign	Delivery of 'Active in Rushmoor' campaign in Rushmoor	Active in Rushmoor monitoring dataset (Community & partnerships monitoring)
3.12	Promote access to sport and physical activity	Community & Wellbeing / Commercial Services	Ongoing	Leisure centre attendance and membership levels	Leisure centre management system (Leisure services software system)
3.13	Promote mental health awareness initiatives	Community & Wellbeing	Ongoing	Increase awareness of mental health provision	Community & partnerships monitoring
3.14	Deliver wellbeing events including Men's Mental Health Day	Community & Wellbeing	Annual	Delivery of Men's Mental Health Day	Community & partnerships monitoring

Youth Engagement and Participation

Ref	Action	Service Lead	Timescale	Measure	Data Source (Location)
3.15	Develop and implement the Young People's Plan	Community & Partnerships	2026–2027	Refreshed Young People's Plan	Young People's Plan monitoring records (Community & Partnerships Team)
3.16	Deliver youth club activities at Prospect Youth Club and Aldershot Youth Club	Community & Partnerships	Ongoing	Youth attendance at clubs	Youth club attendance database (Community & Partnerships Team)
3.17	Deliver youth engagement through the Rushmoor Voices programme	Community & Partnerships	Ongoing	Number of youth engagement sessions delivered	Rushmoor Voices programme monitoring
3.18	Deliver work experience placements across council services	People Team	Ongoing	Maintain number of placements and receive positive feedback from participants	HR workforce monitoring

EP4 — Inclusive Workforce and Organisational Culture

The Council will continue to develop a workplace culture where colleagues feel supported, respected and able to succeed.

Ref	Action	Service Lead	Timescale	Measure	Data Source (Location)
4.1	Support staff through Local Government Reorganisation	People Team	Ongoing	Staff feedback on transition experience	Staff pulse survey dataset
4.2	Deliver Staff Connect engagement sessions	People Team	Ongoing	Number of Staff Connect sessions delivered	HR engagement monitoring
4.3	Deliver resilience and change support sessions for staff	People Team	Ongoing	Delivery of resilience sessions	HR training monitoring system
4.4	Monitor staff wellbeing through Health and Wellbeing Survey	People Team	Survey cycle	Staff wellbeing survey results	Staff Health and Wellbeing Survey dataset
4.5	Provide equality and diversity learning opportunities	People Team	Ongoing	Participation in EDI learning sessions	HR training monitoring
4.6	Maintain mandatory training completion levels	People Team	Quarterly monitoring	% mandatory training completed	HR learning management
4.7	Monitor workforce recruitment, retention and progression trends across the organisation, with a focus on improving representation and progression for Nepali staff and other under-represented groups	People Team	Annual monitoring	Identified actions to address progression gaps/Workforce equality data reviewed annually	HR workforce monitoring
4.8	Monitor sickness absence trends	People Team	Quarterly monitoring	Working days lost due to sickness per FTE	HR workforce monitoring dataset

EP5 — Equality Governance and Evidence-Based Decision Making

The Council will improve clarity of roles and responsibilities for equality across services, ensuring that accountability for equality is clearly understood and embedded within service delivery and decision making.

Ref	Action	Service Lead	Timescale	Measure	Data Source (Location)
5.1	Deliver and implement the Equality Policy	Policy, Strategy & Transformation	By June 2026	Equality Policy approved by Cabinet	Cabinet decision records
5.2	Support Equality Impact Assessments for Cabinet decisions and ensure equality considerations are clearly presented to elected members	Policy, Strategy & Transformation	Ongoing	Number of Equality Impact Assessments completed Development of Policy and Strategy intranet page to help with equality impact assessments and policy guidance	Equality Impact Assessments (Policy Team)
5.3	Publish annual equality information	Policy, Strategy & Transformation	Annual	Equality information report published	Council website equality information pages
5.4	Increase use of social value weighting in procurement processes	Risk, Resilience & Procurement	Annual monitoring	% procurement activity over £5k with ≥10% social value weighting	Procurement contract register
5.5	Increase procurement opportunities for SMEs and VCSE organisations	Risk, Resilience & Procurement	Annual monitoring	% contracts awarded to SMEs or VCSE organisations	Procurement monitoring
5.6	Increase procurement opportunities for regional organisations	Risk, Resilience & Procurement	Annual monitoring	% contracts awarded to organisations in the Southeast region	Procurement contract monitoring

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POLICY AND PROJECT ADVISORY BOARD WORK PLAN

SECTION 1 – WORKFLOW 2026/27 (dates of meetings and work allocated to each)

DATE	ITEMS	DELIVERY PLAN PRIORITY
9 June 2026	<p>Equality Policy – PPAB to review and provide feedback/ recommendations to Cabinet on the proposed draft Equalities Policy and Action Plan (Alex Shiell / Martin Iyawe)</p> <p>Playground Improvements Project – To consider and make recommendations in support of the proposed prioritisation of the refurbishment/renewal of Council-owned playgrounds that will benefit from £400,000 of investment over the next two years (Andy Ford / Ruth Whaymand)</p>	<p>Community and Wellbeing</p> <p>Community and Wellbeing</p>
21 July 2026	<p>Consider offering free parking for shoppers (Motion from Council) PART 3 – LM</p> <p>Maintenance of unattached land (Motion from Council) PART 2 - JD</p>	<p>Skills, Economy and Regeneration</p> <p>Pride in Place</p>
22 September 2026	Aldershot & Farnborough Growth Partnership – PPAB to review aims of partnership (Lee McQuade)	Skills, Economy and Regeneration

Last Updated
29/05/2026

17 November 2026		
19 January 2027		
23 March 2027		
Potential Future Items for the Committee in 2027/28	<ol style="list-style-type: none"> 1. <i>LGR</i> 2. <i>Civil Society Covenant programme – how we support voluntary sector</i> 3. <i>Street Trading Policy</i> 4. <i>Animal Licensing Policy</i> 5. <i>Sex Establishment Policy</i> 6. <i>Tobacco and Vapes Policy / new legislation</i> 	<p><i>Future and Financial Sustainability</i> <i>Community and Wellbeing</i></p> <p><i>Pride in Place</i> <i>Pride in Place</i> <i>Pride in Place</i> <i>Pride in Place</i></p>

SECTION 2 – ISSUE LOG
(recent updates on running topics)

SKILLS ECONOMY AND REGENERATION	
ISSUE	CURRENT WORK
Pathways to Work consultation	Reviewed the Council’s response to the consultation at its June 2025 meeting. Board was keen to track progress of this topic.
Permitting scheme for automated passenger services consultation	Board requested by Portfolio Holder to consider response to a Government consultation on the introduction of a pilot for driverless taxis. Feedback provided and expected that Board will be involved once pilot has direct effect on Borough.
Consider free car parking for shoppers	Council Motion passed for PPAB to consider possibility of offering free parking in town centres to encourage footfall in shopping areas. Introduction at December 2025 meeting with follow up with further evidence in March 2026 and presentation of further options in July 2026.
Aldershot & Farnborough Growth Partnership	Item planned for September 2026 – look at aims/Terms of Reference for Partnership.
HOMES FOR ALL: QUALITY LIVING, AFFORDABLE HOUSING	
ISSUE	CURRENT WORK
COMMUNITY AND WELLBEING: ACTIVE LIVES, HEALTHIER AND STRONGER COMMUNITIES	
Future changes to Integrated Care Boards	In June 2025, the Board discussed potential changes and expected to be involved as firmer proposals unfold.
Review of events programme	In November 2025, the Board considered which events should continue to be funded now that UKSPF funding is coming to an end. Further information to be provided to assist review going forward.
Rushmoor Cultural Strategy	In November, 2025, the Board heard of plans to refresh the current strategy. This work has now been delayed until summer, 2026.

Equalities Policy	Board to look at process for Council to produce an Equalities Policy – planned for June 2026 meeting.
Playground Improvements Project	Board to assist with prioritisation of the refurbishment/renewal of Council-owned playgrounds that are to benefit from £400,000 of investment. Item in June, 2026.
PRIDE IN PLACE: CLEAN, SAFE AND VIBRANT NEIGHBOURHOODS	
ISSUE	CURRENT WORK
Maintenance of unattached land	Notice of Motion at December Council meeting – agreed that Board would consider this matter in a number of areas set out in the Motion. Initial information to the Board meeting in March 2026 with follow up in July 2026, possibly trialling the acquisition of a parcel of unattached land.
THE FUTURE AND FINANCIAL SUSTAINABILITY	
ISSUE	CURRENT WORK
Local Government Reorganisation (LGR)	Elements discussed at June and July 2025 meetings and expected to return to PPAB once next stage underway.
Council Delivery Plan and Service Reviews outcome	Board provided feedback to the Cabinet in these areas at its meeting in December, 2025.
OTHER	
Elections Group	Well-established Group that meets regularly for Members to consider pertinent electoral matters.

SECTION 3 – Criteria for selection of items for the work programme

The Panel's work programme to align with the Panel's purpose:

- to provide policy and project support to the Cabinet and Council which helps to deliver Council Plan priorities. This may include consideration of how policies and service provision is framed based on resident need/demand, pressures and constraints, and risks and other strategic factors;
- to undertake research, consultation and reviews for the purpose of advising the Cabinet on the delivery of priorities in the Council Plan (usually through the task and finish groups);
- to assist the Cabinet in reaching decisions on specific issues;
- to assist and advise the Cabinet on budget preparation; and
- to develop and maintain a work programme, in co-ordination with OSC and AGC, which engages with the Cabinet Work Programme and ensures that there is efficient use of time.

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